

**REQUEST FOR TRANSFER OF FUNDS  
WITHIN DEPARTMENT APPROPRIATIONS**

REQUEST NO. 2019-03

DATE: 7/10/19

I, Tom Robbins  
(Name)

Safety Director  
(Title)

hereby request that \$ \_\_\_\_\_ be transferred within the Safety / General Fund  
(Name of Fund and Department)

\$ 2500.00 from: Weed & Blight to: Supplies \$ 2500.00  
Fund No. 101.1015.5310 Fund No. 101.1015.5502

\$ \_\_\_\_\_ from: \_\_\_\_\_ to: \_\_\_\_\_ \$ \_\_\_\_\_  
Fund No. Fund No.

\$ \_\_\_\_\_ from: \_\_\_\_\_ to: \_\_\_\_\_ \$ \_\_\_\_\_  
Fund No. Fund No.

\$ \_\_\_\_\_ from: \_\_\_\_\_ to: \_\_\_\_\_ \$ \_\_\_\_\_  
Fund No. Fund No.

\$ \_\_\_\_\_ from: \_\_\_\_\_ to: \_\_\_\_\_ \$ \_\_\_\_\_  
Fund No. Fund No.

Reason for request: To finish out the year

Signed: [Signature]

Date: 7-10-2019

[Signature]  
Mayor Scott Schertzer ☒ Approved ☐ Disapproved

Date: 7-10-19

[Signature]  
Auditor Kelly Carr ☒ Approved ☐ Disapproved

Date: 7/10/19

**FINANCE COMMITTEE**

Chair \_\_\_\_\_ Approved ☐ Disapproved ☐

Date: \_\_\_\_\_

Member \_\_\_\_\_ Approved ☐ Disapproved ☐

Date: \_\_\_\_\_

Member \_\_\_\_\_ Approved ☐ Disapproved ☐

Date: \_\_\_\_\_