CITY OF MARION, OHIO

**APPLICATION FOR CHANGE OF ZONING**

MARION CITY PLANNING COMMISSION

Applicant_____

Name Address Phone – home/work

hereby makes application through the City Planning Commission to place matters on Marion City Council's agenda for a change of zoning request, under Section 1183.016 of the City of Marion Zoning Code.

Applicant requests that the Secretary to the City Planning Commission place on the Planning Agenda at the earliest possible date, a request to re-zone the property known as

_____

As follows: Current Zoning: _____ Proposed Zoning: _____ the proposed use of said property is as follows:

_____

_____

_____

Applicant further states that the following are the reasons for which it claims that the re-zoning should be granted:

_____

_____

_____

_____ _____

Applicant's Signature Date

_____ _____

Owner's Signature (if applicable) Date

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Application Filed: _____.

Notice to abutting property owners completed on _____.

_____

Secretary

City Planning Commission

740-387-4935

Procedure for Rezoning Application

1. Names and addresses of all abutting property owners are to be attached and made a part of this application. This form is to be taken to the Marion County Auditor's Office in the Marion County Courthouse. Allow some time for this to be completed by the personnel. The Auditor's office will certify this information.
2. An accurate map(s) must accompany the application showing: a) which part of the property is to be rezoned and b) location of abutting property owners.
3. File this application along with the list of abutting property owners and map with the Secretary to the City Planning Commission in the office of the Clerk of Council no less than five (5) business days prior to the meeting. (City Planning meets on the first Tuesday of each month at 7:00 p.m. in the Community Room at City Hall)
4. Following the meeting of the Commission, **the applicant must submit a legal description of the proposed rezoned area,** which will be the text of legislation proposed to City Council. This must be on file with the Clerk of Council's Office, Marion City Hall, at least thirty (30) days prior to the public hearing held in conjunction with the legislation's first reading at City Council.
5. There is a fee of **$350.00 per application**. This must be made payable to the City of Marion.
6. The Applicant and/or Owner **must attend** the City Planning Meeting.

Abutting is defined as property contiguous (touching) and directly across the street from the parcel, tract or lot which is being considered by City Planning for rezoning.

# ADJOINING AND ABUTTING LISTING

The following is a list of all adjoining and abutting property owners of the property listed at_____

| Lot Number | Owner | Tax mailing Address | Property Address |
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I hereby certify that the above list was obtained from the Marion County Auditor's current tax list.

_____
Applicant

_____
Date

_____
Marion County Auditor's Office