

# PARADE PERMIT APPLICATION

Fire Department \_\_\_\_\_  
Police Department \_\_\_\_\_  
Engineering \_\_\_\_\_  
Streets \_\_\_\_\_

DATE: \_\_\_\_\_

PERMIT APPLICANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DAYTIME PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

ORGANIZATION'S NAME \_\_\_\_\_

PRESIDENT: \_\_\_\_\_

DATE OF PARADE: \_\_\_\_\_ TIMES-START: \_\_\_\_\_ END \_\_\_\_\_

LENGTH OF PARADE: \_\_\_\_\_

PARADE ROUTE(Please attach map): \_\_\_\_\_

STATE ROUTES INVOLVED: \_\_\_\_\_

STAGING AREA: \_\_\_\_\_

DISPENSING AREA: \_\_\_\_\_

POLICE ESCORT REQUESTED: \_\_\_\_\_ YES \_\_\_\_\_ NO

ANY OTHER SPECIAL CONDITIONS OR NEEDS: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

**Per ordinance 311.02 – Parade request must be received not less than five (5) days prior to parade, procession or assemblies.**

-OFFICE USE ONLY-

Date Approved \_\_\_\_\_ Date Denied \_\_\_\_\_

Permit No. \_\_\_\_\_ Date Issued \_\_\_\_\_

\_\_\_\_\_  
Safety Director

## **RULES AND REGULATIONS**

1. Organizations granted a parade permit shall abide by the directives of law enforcement officials and the Safety Director.
2. Organizations granted a parade permit shall not discriminate against any person or grouped based upon race, religion, sex or national origin.
3. Organizations shall not discriminate against any person or group based upon political affiliation, belief in a particular cause or content of message.
4. The parade grantee whose intent is to provide a non-political event shall prohibit all political speech/signage encouraging, soliciting or seeking votes with the following exceptions:
  - a. Grantee shall place incumbent elected officials in 1<sup>st</sup> half of the parade. Each incumbent elected shall not be permitted to have signage that contains any of the following: vote, elect, select, retain, keep, or any similar communication. The incumbent candidate must accompany this parade unit.
  - b. Candidates registered with a Board of Election who will appear on the ballot at the next election shall be entitled to participate, but shall be required to ride upon their party's wagon.
  - c. Each political party shall be entitled to one parade wagon upon which they shall be permitted to display signage which shall not be subject to the restrictions as listed in 4.A. Party wagons shall be in the 2<sup>nd</sup> half of the parade and shall be grouped together whenever possible. They shall alternate positions each successive year. Wagon is further defined as a single trailer.
5. A parade permit may be revoked by the Safety Director at any time if he/she determines that the organization or any of their representatives has violated any of the above or the underlying intent of the above rules and regulations.