

**BANNER REQUEST FORM**

DATE: \_\_\_\_\_

This policy is in effect for hanging banners over the Marion City Street.

1. The City is not responsible for any damage or injury caused by banners and shall be held harmless for any liability **(WAIVER ATTACHED)**.
2. No banners will be hung for party-affiliated/independent individuals or group partisan political purposes or for the intent to promote religion, or for commercial promotions.
3. All banners must be on canvas-like materials **(NOT TO EXCEED 20 FEET IN LENGTH, 48 INCHES MAXIMUM FOR WIDTH, AND NO PLASTIC OR PAPER – ONLY CANVAS)** and punctuated with air holes. They must include 80 feet of nylon rope per banner and no smaller than 5/16" in diameter.
4. Eye hooks to be installed securely in each corner and in the middle of the banner.
5. No more than 3 banners will be used to promote any event without prior approval of the Safety Director or Mayor.
6. All banners are to be delivered to the City Garage 981 W. Center St., a minimum of 7 days prior to the approved display week. Banners are to be picked up at the City Garage no later than 3 days after the banner is removed, or they will be destroyed.
7. Banners will be displayed for a one or two week period **(Monday through Sunday with removal on Monday) at \$50.00 per banner, per week. CHECKS SHOULD BE MADE PAYABLE TO THE CITY OF MARION** and shall accompany the application.
8. **Banners will be hung on a first-come first-serve basis. No applications will be accepted more than six months prior to the first requested date.**

Sponsor: \_\_\_\_\_ Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Name of Event: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Date Banner (s) to be hung: \_\_\_\_\_ Removal Date: \_\_\_\_\_

**BANNER LOCATIONS:**

\_\_\_\_\_ West Church (W. of Orchard) \_\_\_\_\_ Delaware Ave (near Superior)

\_\_\_\_\_ N Main St (S of E George) \_\_\_\_\_ E Center St (near Water Co)

\_\_\_\_\_ Mt Vernon Ave (near Marion Catholic HS)

No sponsor or linked affiliate shall be permitted to display banners for events they are promoting more than six times per year.

\_\_\_\_\_  
Sponsor Signature

\_\_\_\_\_  
Safety Director or Mayor

**HOLD HARMLESS**

**BANNER DISPLAYS**

This agreement is signed by and between the City of Marion, Ohio, hereinafter referred to as the City and \_\_\_\_\_, hereinafter referred to as displayer, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. In consideration of the City granting to display the right to promote an event through street banners for a period of \_\_\_\_\_ to \_\_\_\_\_20\_\_\_\_.

Displayer agrees to the following:

- 1. Displayer shall pay a fee of \$50.00 per week, per banner location.
- 2. Displayer shall indemnify and hold harmless the City for any claims, or damages whatsoever arising from the display of banners hung over the streets. Displayers shall also be responsible for any liabilities connected therewith.

This agreement shall insure to the benefit of the City and Displayer's successors and assigns, and shall constitute the complete agreement by and between the parties hereto, and shall not be varied except in writing signed by both parties hereto.

CITY OF MARION

DISPLAYER \_\_\_\_\_

\_\_\_\_\_

By \_\_\_\_\_

By \_\_\_\_\_