

City of Marion  
Department of Safety  
Division of Zoning  
233 W. Center Street  
Marion, Ohio 43302

**Zoning Permit Application for New Construction**

This Construction Require State Permits Yes \_\_\_\_\_ No \_\_\_\_\_

Submit on a separate sheet, **a sketch showing and labeling the dimensions of lot(s)**, location and dimensions of existing house and/or other buildings on the lot(s); also **sketch must show actual measured** distances between buildings and from buildings to property/lot lines and from buildings to street/alley right-of-way lines. Property/lot and street/alley right-of-way lines must be labeled. Show work proposed by this application.

**NEW HOMES**; must show proof of plumbing permit from the Health Department.

Zone: \_\_\_\_\_ Cost of Construction: \$ \_\_\_\_\_ Fee \$ \_\_\_\_\_

Type Construction: New Building \_\_\_\_\_ Addition \_\_\_\_\_ Shed \_\_\_\_\_ Garage \_\_\_\_\_ Deck \_\_\_\_\_  
Fence \_\_\_\_\_ Pool \_\_\_\_\_ Handicap Ramp \_\_\_\_\_ Hot Tub \_\_\_\_\_ Other: \_\_\_\_\_

Application Date: \_\_\_\_\_ New Project Address: \_\_\_\_\_

Lot Size: Length \_\_\_\_\_ Width \_\_\_\_\_ Sq. Ft. \_\_\_\_\_

Property Owner: \_\_\_\_\_ Owner's Phone #: \_\_\_\_\_

Owner's Address: \_\_\_\_\_ Owner's City: \_\_\_\_\_

Owner's State: \_\_\_\_\_ Owner's Zip Code: \_\_\_\_\_

Permit Applicant Name: \_\_\_\_\_ Applicant Phone: # \_\_\_\_\_

Permit Applicant Address: \_\_\_\_\_ Applicant City: \_\_\_\_\_

Applicant State: \_\_\_\_\_ Applicant Zip Code: \_\_\_\_\_

Building Contractor: \_\_\_\_\_ Builders Phone: # \_\_\_\_\_

Builders Address: \_\_\_\_\_ Builders City: \_\_\_\_\_

Builders State: \_\_\_\_\_ Builders Zip Code: \_\_\_\_\_

Use Permit Required: Yes \_\_\_\_\_ No \_\_\_\_\_

Dimensions of new structure: Length \_\_\_\_\_ Width \_\_\_\_\_ Height \_\_\_\_\_ Sq. Ft. \_\_\_\_\_

Type of structure: Wood \_\_\_\_\_ Block \_\_\_\_\_ Brick \_\_\_\_\_ Other \_\_\_\_\_

Siding: Aluminum \_\_\_\_\_ Vinyl \_\_\_\_\_ Other \_\_\_\_\_ Kind of Roofing \_\_\_\_\_

**“The Approval of This Application Shall Not Serve As Verification of the Area Requirements “**  
*(Lot Lines, Right-Of-Way and Setbacks) Are Compliant with Code Applicant Is Responsible for Ensuring Measurements, Lot Lines, Right-Of-Way and Setbacks are Accurate and Bears All Risk Related Thereto, along with all easements of record. The City Encourages A New Or Recent Survey Be Utilized.*

By my signature below, I affirm and state that I have no delinquencies or past due outstanding balances due the City of Marion, Ohio including, but not limited to: Taxes and/or Utility accounts.

By my signature below I affirm and state the above information I have provided is truthful, honest and accurate and I do personally attest thereto subject to prosecution for any untruthful, inaccurate or dishonest information.

\_\_\_\_\_  
Email Address-Print Clearly

\_\_\_\_\_  
Signature of Applicant

## **Zoning Permit Application Notice-Property Lines, Utility, Easements**

*The issuance of a City of Marion Zoning Permit is not an approval as to the intended structures construction standard, endorsement in any way as to the structure's ability to serve or carry out its intended purpose, associated drainage/grading adequacy, or legal placement upon the property.*

*The property owner is the party responsible for and is urged to follow safe and sustainable building standards including foundation and grading characteristics so that full benefits are realized from the proposed improvement project.*

*The property owner and/or applicant accept sole and absolute responsibility for structural/building design, layout, and construction means and methods. This includes sturdiness HVAC, insulation, and any other technical building issues. The property owner also must acquaint themselves as to the impact of the proposed project on surrounding property(s) as it relates off-site drainage patterns.*

**The property owner accepts sole responsibility for the accurate representation of any property lines, utility of other easement corridors, rights of way, building setbacks or other notations germane to the property.** *The property owner warrants that any building or structural plans, sketches, or drawings submitted to the city of Marion for any purpose is appropriately placed and scaled. The city urges that the property owner carefully obtain and document the Geometry of the lot. This may involve deed research, conversation with adjoining neighboring property owners and obtaining an accurate survey.*

*The city will require the correction of any property line discrepancies or adverse drainage patterns within a reasonable period of time. This activity could involve significant structural expense including the partial/complete dismantling of improperly located structures, home additions, garages, outbuildings, and fences.*

*This document will become part of building permit process. Agreed to by the property owner affixing his/her signature below.*

Name (signed) \_\_\_\_\_

Name (printed) \_\_\_\_\_

Address \_\_\_\_\_