



**Affirmative Action Committee**  
Marion City Hall  
233 West Center Street  
Marion, Ohio 43302

March 15, 2021

TO WHOM IT MAY CONCERN:

The City of Marion has a need to hire individuals for **Seasonal Lifeguard** positions at the **Lincoln Park Family Aquatics Center**. A full job description is attached.

Lifeguard Positions Available

- Seasonal Lifeguard (Pay rate - \$12.00/hour)
- Seasonal Lifeguard w/Water Safety Instructor Certificate (Pay rate - \$12.30/hour)
- Seasonal Head Guard (Pay rate - \$12.75/hour)
- Seasonal Head Guard/ Assistant Aquatics Manager (Pay rate - \$13.50/hour)

**Note:** - Applicant must be 16 years of age or older.  
- Passing of a Background Check is a condition of employment.  
- Non-tobacco users only.

Application Opening Date/Time: Monday, March 15, 2021 at 8:00 am  
Application Closing Date/Time: UNTIL FILLED  
Applications may be obtained from: Human Resources Office, 233 W. Center St., 3<sup>rd</sup> floor  
- OR - download from [www.marionohio.us/employment](http://www.marionohio.us/employment)

**It is the policy of the City of Marion not to discriminate in the selection of candidates.**

Janell O'Neil  
City of Marion

Attachment

cc: Committee Members	Public Works Director	Airport	IT	Probation
Support Data List (AA)	HRAA – O'Connor	Council	Law Director	Senior Center
Mayor	HRC – Mayes	Engineering	Municipal Court	Transit
Safety Director	City Hall – 3 Floors	Fire Dept (3)	Parks	Utility Billing
Service Director	Auditor	Garage	Police Dept	WWTP

WHEN POSTING, PLEASE DISPLAY IN AN AREA ACCESSIBLE TO THE GENERAL PUBLIC.

**AN EQUAL OPPORTUNITY EMPLOYER**

**CITY OF MARION, OHIO**  
**Job Description**

**Job Title:** LIFEGUARD  
**Department:** AQUATICS  
**Reports To:** AQUATICS DIRECTOR  
**FLSA Status:** Seasonal  
**Prepared By:** H. R.  
**Prepared Date:** 01/09/2012  
**Approved By:**  
**Approved Date:**

**Job Type:** Seasonal

**Location:** Lincoln Park Family Aquatics Center

**Overall Job Objective:** Guards swimming areas and observes swimmers to ensure safety; may perform rescue duties as needed, and perform related duties as assigned.

**Duties & Responsibilities**

- Takes proper safety precautions, anticipates unsafe circumstances, acts accordingly to prevent accidents and injuries, and ensures the safety of participants, facilities, and equipment.
- Guards swimming areas and observes swimmers to ensure safety, order and discipline of participants, and/or players, and/or customers.
- Enforces rules, regulations, and policies; maintains safety, order and discipline of participants, and/or players, and/or customers.
- Performs general housekeeping and maintenance duties in pool areas.
- Works as part of a team, attending, orientation and/or staff meetings as needed.

**Qualifications - Required Minimum Qualifications**

- American Red Cross or equivalent certifications:
  - CPR for lifeguards
  - AED
  - First Aid
  - Lifeguard Training
- Ability to speak/write/understand English.
- Ability to evaluate conditions in assigned area and make judgments related to safety.
- Ability to provide excellent customer service.
- Ability to stand, walk, and kneel in the performance of assigned tasks.
- Clean and neat appearance.

- Current lifeguard certification and ongoing ability to pass all certification components.
- Effective interpersonal skills, including conflict resolution skills.
- Effective leadership skills.
- Tactful and effective communication skills.
- Must maintain acceptable background information, including conviction history.
- Must be 16 years of age or older.

**Desired Qualifications** - In addition to the required minimum qualifications:

- Previous experience as a Lifeguard.
- Previous experience as a Water Safety Aide.